

Title I School-Level Parental Involvement Policy Golden Valley Middle School

Golden Valley has developed a written Title I parental involvement policy with input from Title I parents. Over a number of meetings, parents discussed and offered suggestions on the policy and the implementation. It has distributed the policy to parents of Title I students. The policy is distributed to parents at site level meetings and is accessible through the school website. Hard copies are also available in the front office. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

Involvement of Parents in the Title I Program

To involve parents in the Title I program at Golden Valley the following practices have been established:

- **The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program.**

At the beginning of the school year, during Open House, all parents are provided a detailed overview of the school's Title I program, including program requirements as they apply to a school-wide setting, the instructional program, and the parents' rights to be an active participant in the school's Title I program. Agendas and sign-in sheets are maintained to document the event.

- **The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening.**

There are multiple opportunities for parents to participate in Title I related activities and topics at Golden Valley Middle School. The School Site Council (SSC) and English Learner's Advisory Committee (ELAC) meetings are arranged to accommodate the parents to ensure the best opportunity for participation. SSC meetings are held regularly, at 1:15 and the ELAC is held regularly, at 12:15. The African-American Advisory Council meetings will be held regularly, at 12:15. In addition, special event meetings, and curriculum theme nights begin at 5:00 pm. Agendas, minutes, calendars, and sign-in sheets are maintained to document the meetings.

- **The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review*, and improvement of the school's Title I programs and the Title I parental involvement policy.****

The school involves parents in planning, reviewing, evaluating, and improving the site's Single Plan for Student Achievement and Title I parent involvement policy in a variety of ways including:

- SSC meetings
- ELAC meetings
- AAPAC meetings (beginning January 2014)
- Open House

The school maintains agendas, minutes, calendars, and sign-in sheets to document the meetings.

- **The school provides parents of Title I students with timely information about Title I programs.**

The school provides on-going, regular information about its Title I programs, including:

- Auto-dialer InTouch call system
- Monthly team newsletters
- Marquee notices
- Parent notices
- School webpage

All correspondence is translated.

- **The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.**

The school provides detailed information about the curriculum, assessments to monitor student progress, and expected proficiency levels students during Open House and at all parent advisory meetings. In addition, information is available in the front office, on the school's website, monthly newsletters, InTouch all calls, and site level presentations.

- **If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children.**

The school offers several opportunities for parents to participate in the school's Single Plan for Student Achievement during the SSC, ELAC, and AAPAC (beginning January 2014) meetings. In addition, parents are given a survey to assist with identifying program strengths and growth areas. Parents are also invited to attend student team meeting to discuss their child's growths and needs.

The school maintains agendas, minutes, calendars, and sign-in sheets to document the meetings.

**It may be helpful to include the parental involvement policy review in the annual review of the Single Plan for Student Achievement.*

***The policy must be updated periodically to meet changing needs of parents and the school. If the school has a process in place for involving parents in planning and designing the school's programs, the school may use that process if it includes adequate representation of parents of Title I children. [20 USC 6318 Section 1118(c)(3)]*

School-Parent Compact

Golden Valley Middle School distributes to parents of Title I students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students.

- **The school's responsibility to provide high-quality curriculum and instruction**
- **The ways parents will be responsible for supporting their children's learning**
- **The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities**

Consistent with CDE guidelines, the school provides multiple opportunities for parents to assist in developing, evaluating, and improving the School-Parent Compact, including:

- SSC meetings
- ELAC meetings
- AAPAC meetings
- Open House
- Parent surveys

The school maintains agendas, minutes, calendars, and sign-in sheets to document the meetings. The school maintains copies of each student's School-Parent Compact and is available for review.

Building Capacity for Involvement

Golden Valley engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

- **The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.**

The school provides detailed information about the curriculum, assessments to monitor student progress, and expected proficiency levels students are expected to meet, during Open House and at all parent advisory meetings. In addition, information is available in the front office, on the school's website, mailed correspondence, monthly newsletters, InTouch all calls, and at site presentations.

Flyers, sign-in sheets, presentation materials, agendas, and other documentation will be maintained for review.

- **The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement.**

The school will provide the following materials and training opportunities for parents to assist them in helping their child(ren) improve academic achievement:

- Curriculum theme nights focusing on Common Core State Standards
- Parent workshops and trainings at the district and site
- Develop partnerships with community agencies
- Provide computer literacy, etc...

Flyers, sign-in sheets, presentation materials, agendas, REAFs, contracts, and other documentation will be maintained for review.

With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and in how to work with parents as equal partners.

The school will work with parents in developing ways to enrich the home-school partnership and inform staff of parent contributions by:

- Utilizing staff and parent surveys to determine needs and support strategies
- Increase parent engagement opportunities on campus
- Provide a variety of training opportunities for parents involving various aspects of campus activities
- Provide staff development that aligns parent-school expectations and the mutual benefits received from forming partnerships
- Maintain open communication and access to staff
- Provide regular, on-going feedback to parents regarding school related events, student achievement, etc...

All correspondence is translated. The school maintains copies of the correspondence on file for review. Flyers, sign-in sheets, presentation materials, agendas, and other documentation will also be maintained for review.

- **The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children.**

The school offers a variety of events and activities throughout the school year. Parents are provided with opportunities to participate family and curriculum nights. In addition, parents will be given a survey to assist with identifying program strengths and growth areas, as well as offering suggestions for needed information and trainings for parents. The school will continue to offer opportunities to become actively involved in on-campus activities and other school events. On-going outreach to community organizations will continue to be developed and enhanced.

The school maintains agendas, minutes, calendars, and sign-in sheets to document the meetings.

The school distributes Information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand.

The school provides on-going, regular information about its Title I programs, including:

- Auto-dialer InTouch call system
- Monthly parent newsletters
- Marquee notices
- Parent notices
- School webpage

All correspondence is translated. The school maintains copies of the correspondence on file for review.

- **The school provides support for parental involvement activities requested by Title I parents.**

The school will actively solicit parents for feedback and input during site meetings and surveys in the development of parent involvement activities. With the assistance of the parents, the school will prioritize activities, trainings, and events identified to enhance, encourage, and enable all parents to become active participants in their student's academic achievement.

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